

How to update the student mailing address on Banner Web:

1. Go to GSU'S website: www.gram.edu
2. Click on *Banner Web*
3. Click on Enter Secure Area
4. To Login:
 - a. Enter User ID: Student ID No. e.g., GXXXXXXXXX
 - b. Enter PIN#:
 - c. Click on "Login"
5. Click on Personal Information
6. Click on Update address(es) and Phone(s)
7. Scroll on the page until you see, Student Mailing/Permanent Address
8. Under Student Mailing/Permanent Address, click on Current
9. Once you have updated the address information, scroll to the bottom of the screen and click Submit.