

# **HOW TO CHARGE YOUR REPLACEMENT CARD TO YOUR STUDENT ACCOUNT: REPLACEMENT CARDS ARE \$25.00**

## **STEP #1 VISIT THE CASHIER'S WINDOW IN LONG-JONES HALL**

**STATE THAT YOU WANT TO CHARGE YOUR  
REPLACEMENT CARD TO YOUR STUDENT ACCOUNT.**

**THEY WILL SEND AN EMAIL NOTIFICATION TO THE  
TIGER1 CARD OFFICE.**

## **STEP #2 VISIT THE TIGER1 CARD OFFICE IN LEE HALL**

**STATE THAT YOUR REPLACEMENT CARD WAS CHARGED TO  
YOUR STUDENT ACCOUNT.**

**ALSO, STATE THAT YOU UPLOADED A NEW PHOTO OR THAT YOU  
WOULD LIKE TO KEEP THE CURRENT PHOTO.**

## **STEP #3 RETRIEVE YOUR REPLACEMENT TIGER1 CARD**