HOW TO SUBMIT A PHOTO FOR YOUR TIGER1 CARD:

All incoming students are REQUIRED to submit a photograph for a Tiger1 Card. Your initial Tiger1 Card is FREE of charge. A replacement card is \$25.00.



ENSURE YOUR PHOTO MEETS THE FOLLOWING CRITERIA:

- Current Photo
- · Submit photo in .jpg or .png format ONLY
- · Centered face with neutral facial expression or a natural smile
- Face straight ahead; No tilting head or angles
- Cropped from just above the top of the head to the collarbone
- No hats, scarves or sunglasses or any article that may obstruct the face or hair
- · No other visible people or objects
- · High-resolution photography strongly recommended
- No filters of any kind (black & white, sepia, Photoshop, etc.)



ONLINE PHOTO SUBMISSION INSTRUCTIONS:

ATTENTION INCOMING FRESHMEN/TRANSFER STUDENTS ONLY

You must access your university-issued email account before attempting to log into eAccounts. Visit our website or click the links to obtain <u>GSU Email Account Information</u> and <u>Tips for Online Photo Submission</u>.

- Access eAccounts: <u>Click here to log into eAccounts</u>
 Hint: Same login as your university-issued email account.
- Select "Profile"
- Select "Click to Submit a New Photo"
- Review & Accept the "Terms and Conditions"
- Follow the directions to submit your photo; select a .jpg or .png photo
- If an error message appears, allow the photo to finish processing
- If approved, select "Submit & Sign-out", visit the office for pick-up
- If pending, determine if the photo meets the requirements; select "Submit & Sign-Out" or upload a different photo and submit
- If denied, select a different photo and submit
- You will receive an email notification (sent to your university email account)
 once your photo is approved, pending, or denied. Check your email prior to
 visiting the office for pick-up. Your ID will only be printed if you received an
 "approved" notification.



PICK UP YOUR TIGER1 CARD:

Lee Hall, Room 100 or Room 133

Freshmen/Transfer Students: If your photo is submitted by 5 PM on August 1st, we will strive to have your ID available at check-in with Campus Living. If submitted after August 1st, please visit Lee Hall, Room 100 or 133 on August 12th.

You MUST present a government-issued ID to receive your card!

Email tiger1@gram.edu or visit www.gram.edu/tiger1 for more information.

Scan to access eAccounts

