

**GRAMBLING STATE UNIVERSITY
PAYROLL DEPARTMENT
2023 Payroll Schedule**

Web Timesheet Due Dates are Tentative

PAYROLL ID	PAYROLL NUMBER	PAY PERIOD		WEB TIMESHEET DUE DATE	PAYDATE
		START DATE	ENDING DATE		
MONTHLY	1	1-Jan-23	31-Jan-23	18-Jan-23	31-Jan-23
MONTHLY	2	1-Feb-23	28-Feb-23	15-Feb-23	28-Feb-23
MONTHLY	3	1-Mar-23	31-Mar-23	21-Mar-23	31-Mar-23
MONTHLY	4	1-Apr-23	30-Apr-23	20-Apr-23	28-Apr-23
MONTHLY	5	1-May-23	31-May-23	18-May-23	31-May-23
MONTHLY	6	1-Jun-23	30-Jun-23	21-Jun-23	30-Jun-23
MONTHLY	7	1-Jul-23	31-Jul-23	20-Jul-23	31-Jul-23
MONTHLY	8	1-Aug-23	31-Aug-23	17-Aug-23	31-Aug-23
MONTHLY	9	1-Sep-23	30-Sep-23	18-Sep-23	29-Sep-23
MONTHLY	10	1-Oct-23	31-Oct-23	20-Oct-23	31-Oct-23
MONTHLY	11	1-Nov-23	30-Nov-23	15-Nov-23	30-Nov-23
MONTHLY	12	1-Dec-23	31-Dec-23	4-Dec-23	15-Dec-23

Designated Holiday

<i>Jan 2 - New Year's Day</i>	<i>Jan 16 - MLK Day</i>	<i>Feb 21 - Mardi Gras</i>
<i>Apr 10 - Easter Monday</i>	<i>May 29 - Memorial Day</i>	<i>June 19 - Juneteenth</i>
<i>July 4 - Independence Day</i>	<i>Sept 4 - Labor Day</i>	<i>Nov 22 - Thanksgiving Break</i>
<i>Nov 23 - Thanksgiving Day</i>	<i>Dec 25 - Christmas Break</i>	<i>Dec 26 - Christmas Break</i>
<i>Dec 27 - Christmas Break</i>	<i>Dec - 29 New Year's Eve</i>	

Banner Web timesheets is due at Noon, on the Web Timesheet Due Date

Supervisor should approved Banner Web Timesheet before 5pm on the Web Timesheet Due Date

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PAYROLL ID	PAYROLL NUMBER	PAY PERIOD		WEB TIMESHEET DUE DATE	PAYDATE
		START DATE	ENDING DATE		
BIWEEKLY	1	24-Dec-22	6-Jan-23	9-Jan-23	13-Jan-23
BIWEEKLY	2	7-Jan-23	20-Jan-23	23-Jan-23	27-Jan-23
BIWEEKLY	3	21-Jan-23	3-Feb-23	6-Feb-23	10-Feb-23
BIWEEKLY	4	4-Feb-23	17-Feb-23	14-Feb-23	24-Feb-23
BIWEEKLY	5	18-Feb-23	3-Mar-23	6-Mar-23	10-Mar-23
BIWEEKLY	6	4-Mar-23	17-Mar-23	20-Mar-23	24-Mar-23
BIWEEKLY	7	18-Mar-23	31-Mar-23	3-Apr-23	6-Apr-23
BIWEEKLY	8	1-Apr-23	14-Apr-23	17-Apr-23	21-Apr-23
BIWEEKLY	9	15-Apr-23	28-Apr-23	1-May-23	5-May-23
BIWEEKLY	10	29-Apr-23	12-May-23	15-May-23	19-May-23
BIWEEKLY	11	13-May-23	26-May-23	30-May-23	2-Jun-23
BIWEEKLY	12	27-May-23	9-Jun-23	12-Jun-23	16-Jun-23
BIWEEKLY	13	10-Jun-23	23-Jun-23	26-Jun-23	30-Jun-23
BIWEEKLY	14	24-Jun-23	7-Jul-23	10-Jul-23	14-Jul-23
BIWEEKLY	15	8-Jul-23	21-Jul-23	24-Jul-23	28-Jul-23
BIWEEKLY	16	22-Jul-23	4-Aug-23	7-Aug-23	11-Aug-23
BIWEEKLY	17	5-Aug-23	18-Aug-23	21-Aug-23	25-Aug-23
BIWEEKLY	18	19-Aug-23	1-Sep-23	5-Sep-23	8-Sep-23
BIWEEKLY	19	2-Sep-23	15-Sep-23	18-Sep-23	22-Sep-23
BIWEEKLY	20	16-Sep-23	29-Sep-23	2-Oct-23	6-Oct-23
BIWEEKLY	21	30-Sep-23	13-Oct-23	16-Oct-23	20-Oct-23
BIWEEKLY	22	14-Oct-23	27-Oct-23	30-Oct-23	3-Nov-23
BIWEEKLY	23	28-Oct-23	10-Nov-23	13-Nov-23	17-Nov-23
BIWEEKLY	24	11-Nov-23	24-Nov-23	27-Nov-23	1-Dec-23
BIWEEKLY	25	25-Nov-23	8-Dec-23	11-Dec-23	15-Dec-23
BIWEEKLY	26	9-Dec-23	22-Dec-23	11-Dec-23	29-Dec-23

Designated Holiday

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<i>Apr 10 - Easter Monday</i>	<i>May 29 - Memorial Day</i>	<i>June 19 - Juneteenth</i>
<i>July 4 - Independence Day</i>	<i>Sept 4 - Labor Day</i>	<i>Nov 22 - Thanksgiving Break</i>
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		START DATE	ENDING DATE		
STUDENT	1	17-Dec-22	30-Dec-22	3-Jan-23	6-Jan-23
STUDENT	2	31-Dec-22	13-Jan-23	17-Jan-23	20-Jan-23
STUDENT	3	14-Jan-23	27-Jan-23	30-Jan-23	3-Feb-23
STUDENT	4	28-Jan-23	10-Feb-23	13-Feb-23	17-Feb-23
STUDENT	5	11-Feb-23	24-Feb-23	27-Feb-23	3-Mar-23
STUDENT	6	25-Feb-23	10-Mar-23	13-Mar-23	17-Mar-23
STUDENT	7	11-Mar-23	24-Mar-23	27-Mar-23	31-Mar-23
STUDENT	8	25-Mar-23	7-Apr-23	11-Apr-23	14-Apr-23
STUDENT	9	8-Apr-23	21-Apr-23	24-Apr-23	28-Apr-23
STUDENT	10	22-Apr-23	5-May-23	8-May-23	12-May-23
STUDENT	11	6-May-23	19-May-23	22-May-23	26-May-23
STUDENT	12	20-May-23	2-Jun-23	5-Jun-23	9-Jun-23
STUDENT	13	3-Jun-23	16-Jun-23	20-Jun-23	23-Jun-23
STUDENT	14	17-Jun-23	30-Jun-23	3-Jul-23	7-Jul-23
STUDENT	15	1-Jul-23	14-Jul-23	17-Jul-23	21-Jul-23
STUDENT	16	15-Jul-23	28-Jul-23	31-Jul-23	4-Aug-23
STUDENT	17	29-Jul-23	11-Aug-23	14-Aug-23	18-Aug-23
STUDENT	18	12-Aug-23	25-Aug-23	28-Aug-23	1-Sep-23
STUDENT	19	26-Aug-23	8-Sep-23	11-Sep-23	15-Sep-23
STUDENT	20	9-Sep-23	22-Sep-23	25-Sep-23	29-Sep-23
STUDENT	21	23-Sep-23	6-Oct-23	9-Oct-23	13-Oct-23
STUDENT	22	7-Oct-23	20-Oct-23	23-Oct-23	27-Oct-23
STUDENT	23	21-Oct-23	3-Nov-23	6-Nov-23	10-Nov-23
STUDENT	24	4-Nov-23	17-Nov-23	20-Nov-23	24-Nov-23
STUDENT	25	18-Nov-23	1-Dec-23	4-Dec-23	8-Dec-23
STUDENT	26	2-Dec-23	15-Dec-23	6-Dec-23	22-Dec-23

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<i>Nov 23 - Thanksgiving Day</i>	<i>Dec 25 - Christmas Break</i>	<i>Dec 26 - Christmas Break</i>
<i>Dec 27 - Christmas Break</i>	<i>Dec - 29 New Year's Eve</i>	

Students time is due at Noon, on the Web Timesheet Due Date

Supervisor should approved their students Web Timesheet before 5pm on the Web Timesheet Due Date