



Student's Name: \_\_\_\_\_ G#: \_\_\_\_\_

**C. Verification of 2017 Income Information for Student Tax Filers**

**A. TAX RETURN FILERS** - Apply to the student and spouse, if married. Complete this section if you (or your spouse, if you are married) filed or will file a 2017 Income Tax Return with the IRS.

- 1. I have used** the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2017 IRS income tax return information into the student's FAFSA. *The Grambling State University Financial Aid Office will use the IRS information that was transferred in the verification process.*
- 2. I am unable or choose not to use** the IRS Data Retrieval Tool in FAFSA on the Web, and instead will provide the school with a **2017 IRS Tax Return Transcript(s)**. Signature is not required. *To obtain a 2017 IRS Tax Return Transcript, go to [www.irs.gov](http://www.irs.gov), under the Tools heading click "Get a Tax Transcript", or call 1-800-908-9946.*
- 3. I am required to file a 2017 IRS income tax return and have been granted a filing extension** by the IRS. I will provide the following documents:
  - a.** A copy of the IRS Form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return," that was filed with the IRS for tax year 2017; and
  - b.** A copy of the IRS's approval of an extension beyond the automatic six-month extension for year 2017; and
  - c.** A copy of IRS Form W-2 for each source of employment income received for tax year 2017 and, if self-employed, a signed statement certifying the amount of the individual's AGI and the U.S. income tax paid for tax year 2017.
- 4. I have filed an amended** IRS income tax return for tax year 2017. I will provide the following documents:
  - a.** A **2017 IRS Tax Return Transcript** (that will only include information from the original tax return & does not have to be signed), OR any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; and
  - b.** A signed copy of the 2017 IRS Form 1040X, "Amended US Individual Income Tax Return," filed with the IRS.
- 5. I am a victim of identity theft** and have been unable to obtain a **2017 IRS Tax Return Transcript** or use the IRS Data Retrieval Tool. I will provide the following documents:
  - a.** A Tax Return DataBase View (TRDBV) transcript obtained from the IRS, or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; **and**
  - b.** A statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.
- 6. I am an individual who filed or will file a 2017 income tax return with the relevant taxing authority of a U.S. territory, commonwealth, (e.g., Puerto Rico, Guam, American Samoa, the U.S. Virgin Islands, the Northern Marianas Islands), or with a foreign central government.** I will provide a signed copy of the 2017 tax account info. issued by the tax authority.

**B. NON TAX RETURN FILERS** — Apply to the student and spouse, if married. Complete this section if you **will not file** and is **not required** to file a 2017 Income Tax Return with the IRS. **Note: We may require you to provide documentation from the IRS that indicated a 2017 IRS income tax return was not filed with the IRS.** Check the box that applies:

- I (if married, and my spouse) was not employed and had no income earned from work in 2017. **(student must complete a 2019-2020 Low Income Form. Form can be found at [www.gram.edu/finaid](http://www.gram.edu/finaid) )**
- I (if married, and/or my spouse) was employed in 2017 and have listed below the names of all my employers, and the amount earned from each employer in 2017, whether an IRS W-2 form is provided. Please attach copies of all 2017 IRS W-2 forms issued by your employers. If more space is needed, attach a separate page with your name and G Number at the top

Employer's Name	IRS W-2 Provided?	2017 Amount Earned
<i>ABC's Auto Body Shop (example)</i>	<i>Yes (example)</i>	<i>\$2,000.00 (example)</i>
<i>Total Amount of Income Earned from Work</i>		\$

Student's Name: \_\_\_\_\_ G#: \_\_\_\_\_

**D. Certification and Signature**

Signing below, I certify that all of the information reported on this worksheet is complete and correct. The student must sign and date this worksheet.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature (optional)

\_\_\_\_\_  
Date

*Submit this worksheet to the Financial Aid Office at  
Grambling State University*

*You should make a copy of this worksheet for your records.*