



Policy #20201

OPIOID EDUCATION, TRAINING, AND REPORTING POLICY

Effective Date: June 20, 2024

Responsible Office: University Police, Student Affairs, University Compliance

Division: Operations

I. PURPOSE

Grambling State University strives to provide a healthy, drug-free, and safe learning environment for students and Employees. The University recognizes the growing epidemic of heroin and Opioid related abuse and deaths in the State of Louisiana and nationwide, as well as the health and safety issues such an epidemic may pose for the University community, on and off campus.

Grambling State University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, master's, and doctorate degrees. Grambling State University also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Grambling State University may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

II. STATEMENT OF POLICY

This Policy is intended to affirm Grambling State University's commitment to maintain a safe and healthy substance free workplace for all Employees, students, and visitors, and to increase awareness regarding Opioid addiction and prevention. This Policy addresses University prevention measures aimed to counteract or reduce Opioid use on University property or as part of any University-sponsored activity and the accessibility of an Opioid antagonist for emergency administration by trained persons at the University to assist in preventing Overdose deaths at the University.

The University prohibits the Misuse of Opioids by its Employees or students on University property or as part of any University activity. This Policy is an attempt to prevent or lessen Opioid use by instituting a University educational awareness campaign, annual training for Employees and students, informing the University about the availability of an Opioid antagonist, and instituting University reporting requirements to the Louisiana Board of Regents ("BOR").

Student Educational Awareness Campaign and Annual Mandatory Training: Awareness and education will be provided by Student Affairs and the Counseling Center to students on an ongoing basis with the goal of stigmatizing the Misuse and abuse of Opioids and preventing Overdose deaths, while also encouraging help-seeking behaviors in those who may be Misusing or abusing. Education provided by the will include email, social media posts, handouts, and fliers, as well as Overdose response training to engage students.

Naloxone Mandatory Annual Training: The university will provide annual training which will cover (a) how to recognize an Opioid Overdose, (b) proper procedures for the storage and administration of Naloxone, and (c) directives to alert emergency medical services whenever an Overdose is suspected, whether or not a decision is made to administer Naloxone. A representative from the following departments/buildings will be required to take the Naloxone mandatory annual training:

1. Student Residential Housing
2. Grambling State University Police Department
3. Safety and Risk Management
4. University Compliance Administrator
5. Foster Johnson Health Center
6. Counseling Center
7. Student Union
8. Intramural Center
9. Athletics

All Department Heads will be required to ensure that each of his or her staff members are informed about the location and use of Naloxone.

Opioid Antagonist Availability: The Opioid antagonist Naloxone will be made available for rapid administration in the event of a suspected Overdose on University campus, at University sponsored events, or where University law enforcement responds, consistent with the Standing Order for the Distribution of Dispensing of Naloxone or Other Opioid Antagonists. The Naloxone will be stored in the following campus locations:

1. Student Residential Housing
2. Grambling State University Police Department
3. Safety and Risk Management
4. Foster Johnson Health Center
5. Counseling Center
6. Student Union
7. Intramural Center
8. Athletics

III. APPLICABILITY

This Policy is applicable to and enforceable against all Employees and students. Additionally, Naloxone may be made available to University visitors, guests, and contractors on University property or at University sponsored events suspected of an Overdose.

IV. DEFINITIONS

Misuse: the use of Opioids in a manner other than as directed by a doctor, such as use in greater amounts, more often, or longer than told to take a drug or using someone else's prescription.

Naloxone: a medication that can reverse an Opioid Overdose in minutes and must be introduced to the body relatively quickly, as death from an Overdose may occur within one to three (1-3) hours of Opioid ingestion. Naloxone is only meant to be a first line of defense during an Overdose, because its antidote effect will wear off in twenty to ninety (20–90) minutes.

Opioids: a group of drugs that include prescription pain killers and heroin. They are either derived from, or chemically similar to, compounds found in opium poppies. Some opioids, like heroin, are illegal. But some are prescribed legally by doctors to treat pain. Opioids include legal prescription pain killers like oxycodone (OxyContin®), hydrocodone (Vicodin®), morphine, codeine, fentanyl, and others. Heroin, which is illegal, is also an Opioid. Some slang terms for prescription Opioids are OCs, Oxy, perks, and vics. Slang terms for heroin include smack, junk, black tar, and horse.

Overdose: injury to the body (poisoning) that happens when a drug is taken in excessive amounts. An Overdose can be fatal or nonfatal.

V. POLICY PROCEDURE

Suspected Opioid Overdose:

1. Students and Employees who suspect that an individual has Overdosed or is Overdosing on campus or at a University-sponsored event should call 911 or GSUPD at 318-274-2222 immediately.
2. If an Employee suspects that an individual has Overdosed or is Overdosing and said Employee has access to Naloxone, the Employee may administer the Naloxone if he or she chooses to do so prior to GSUPD's arrival.
3. Immediately following an administration of Naloxone by any person on this campus using an Opioid antagonist treatment kit stored on University Property, the Department Head and/or Building Coordinator of the building which housed the used kit, must fill out and the Louisiana Higher Education Coalition (LAHEC) [Incident Report](#), using the sample form attached, and send

it the University Compliance Administrator immediately at
universitycompliance@gram.edu.

VI. REPORTING REQUIREMENTS

- A.** The University Compliance Administrator must review the Incident Report and log it for record keeping.
- B.** The University Compliance Administrator must submit the Incident Report to the Board of Regents, within seventy-two (72) hours from administration of Naloxone on campus. The Incident Report must include the following:
 - 1. Date of the incident
 - 2. Location of the incident
 - 3. Access point of the Naloxone kit
 - 4. The employment category of the person administering the Naloxone
 - 5. The race and gender of the person who was administered Naloxone
 - 6. All resulting follow-up actions
- C.** The University Compliance Administrator must submit to the Board of Regents the LAHEC [Quarterly Report](#), using the sample LAHEC Quarterly Report form attached, within seven (7) days of the end of each calendar quarter, whether there are Naloxone administrations or not. The Quarterly Report must include the following:
 - 1. The number of Naloxone administrations in the calendar quarter
 - 2. The number of Naloxone treatment kits available on University's property at the beginning of the calendar quarter and at the end of the calendar quarter
 - 3. The number of kits replaced during the quarter
- D.** If an institution does not have any Naloxone administrations in a quarter, the University Compliance Administrator is still required to submit to the Board of Regents a quarterly report reflecting zero administrations and the other requested data.

VII. REVISION/REVIEWED



INCIDENT REPORT

Directions: This incident report must be submitted to the managing board of your public postsecondary education system within 72 hours following an administration of Naloxone by any person designated in the Board of Regents Opioid Education, Training and Reporting Policy, or any other administration of which a managing board of public postsecondary education is aware of on institutional property or suspects was made using an opioid antagonist treatment kit stored on institutional property. Please check with the managing board of your public postsecondary education system for submission requirements of this form.

NAME OF INSTITUTION	ADDRESS (STREET, CITY, STATE, ZIP CODE)
CONTACT PERSON COMPLETING FORM (PRINT)	TITLE
TELEPHONE (Include Area Code)	CONTACT EMAIL
DATE OF INCIDENT (mm/dd/year)	DATE OF INCIDENT (mm/dd/year)

PLEASE PROVIDE THE FOLLOWING INFORMATION

1. LOCATION OF INCIDENT

2. EMPLOYMENT CATEGORY OF PERSON ADMINISTERING THE NALOXONE: **(Check one only)**

- Residential Staff
- Campus Law Enforcement
- Academic/Faculty Member
- Registered Nurse
- Trained Personnel
- Student
- Other (please specify) _____

3. DESCRIPTION OF PERSON RECEIVING THE NALOXONE

a. Race

- American Indian or Alaska Native
- Asian
- Black or African American
- Hispanic or Latino
- Native Hawaiian or Other Pacific Islander
- White



b. Gender

Male

Female

Other (specify) _____

4. PROVIDE A DESCRIPTIVE ACCOUNT OF ALL RESULTING FOLLOW-UP ACTIONS



QUARTERLY REPORT

Directions: Managing boards of public postsecondary education institutions will submit a quarterly report, within seven days of the end of each calendar quarter, on (a) the number of Naloxone administrations in the calendar quarter and (b) the number of Naloxone treatment kits available on the institution's property at the beginning of the calendar quarter and at the end of the calendar quarter, and the number of kits replaced during the quarter. Email the completed form to lacasu@laregents.edu

NAME OF INSTITUTION	ADDRESS (STREET, CITY, STATE, ZIP CODE)
CONTACT PERSON COMPLETING FORM (PRINT)	TITLE
TELEPHONE (Include Area Code)	CONTACT EMAIL

PLEASE PROVIDE THE FOLLOWING INFORMATION (PLEASE PRINT)

1. PROVIDE THE NUMBER OF NALOXONE ADMINISTRATIONS THAT HAVE OCCURRED WITHIN THE CALENDAR QUARTER:

2. PROVIDE THE NUMBER OF NALOXONE TREATMENT KITS AVAILABLE ON YOUR INSTITUTION'S PROPERTY AT THE BEGINNING OF THE CALENDAR QUARTER AND AT THE END OF THE CALENDAR QUARTER:

3. PROVIDE THE NUMBER OF KITS REPLACED DURING THE QUARTER: