**Unit ANNUAL REPORT**

**Due May 15th**

**Academic Year:**

**I. Name of Unit**

**II. Brief Description of the Unit**

**III. Mission Statement for the Unit**

**IV. Goals & Objectives** identified for academic year (*Please demonstrate how the goals and objectives are linked to the Strategic Plan.*)

**V. Address Strategies** implemented to address each goal/objective, results of implementation, and how the results will be used to make improvements.

**VI. Productivity of Unit** – Total number of SCH’s generated by the unit, total number of students served, average SCH’s generated per teacher. Indicate number of majors, number of graduates for fall, number of graduates for spring, and placement of graduates. Did the program have the minimum needed graduates in the academic year that exceeds the average number of graduates to not be classified as a low completer program by the Board of Regents?   If the program did not meet this minimum number what plans have been implemented or will be implemented to increase graduates?  Address the retention rate of first time freshmen majoring in the program in your area during the fall semester that were retained to the following fall semester and still majoring in the program in your department.  What measures will be implemented to address student retention?

**VII. Partnerships –** What partnerships did the program develop or initiate with community colleges in the state of Louisiana or other universities in the state of Louisiana?

**VIII.** **Curriculum and Best Practices** – What review was conducted during this academic year that examined the curriculum and made sure that the program is keeping up with best practices in the field and with what is needed to be successful in the profession?  (e.g.  A curriculum that prepares students for admission to medical school-Has a review been done to ensure that the program is up to date with the revised requirements that medical schools are using for admitting students?  How does the curriculum meet these requirements, or how does the curriculum prepare students for success in graduate school?)

**IX. Workforce and Economic Development** – Describe how the degree program or programs are aligned with the key industries that have been identified for the state of Louisiana.

**X. Productivity of Faculty** – Number of full-time faculty in each department, Number of tenured faculty, number of faculty at each rank, number of part-time faculty

 **A. Summary of Faculty Evaluation**

 Number of faculty evaluated

 Average score faculty earned in Teaching Excellence/Advisement/

 Counseling &

 *Average score in this category for each rank*

 Average score faculty earned in Research and Creative Work &

 *Average score in this category for each rank*

 Average score faculty earned in University Services &

 *Average score in this category for each rank*

* Average score faculty earned in Professional Activities/Community

Services &

 *Average score in this category for each rank*

 **B. List of Scholarly Work**

**XI. Student Learning Outcomes**

 **A. General Education**

 General education courses offered in department, list general education learning outcomes

 Number of students enrolled in general education courses during fall semester, during spring semester, discuss percent of students who demonstrated they met each outcome

 Address grade distributions in general education courses

* Address performance of students on assessment method used to determine if students are meeting general education competencies specific to your area

 Address how general education assessment data will be used to make improvements

 **B. Content Area**

 Content area learning outcomes identified for the major

 Address how students must demonstrate they have met each outcome

 Summarize data and how the data will be used to make improvements

**XII. Community Service Projects**

**XIII. Service-Learning Projects**

**XIV. Student Recruitment and Retention Activities**

**XV. Student Accomplishments and Activities**

**XVI. Continuing Education Initiatives**