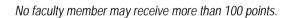
GRAMBLING STATE UNIVERSITY

GENERAL FACULTY PERFORMANCE EVALUATION

Department:		Academic Year:		Date:	
Name:		Rank:			
Teaching Specialty:		[Highest Degree:	
No. Yr	s. Experience:				
Criteria	I	Maximum Points	University Guidelines	Chairman's Recommendation	
I.	TEACHING EXCELLENCE/ ADVISEMENT/COUNSELING THIS YEAR		50		
	 Chairman's Evaluation Self Evaluation Student Evaluation Peer Evaluation Student Advisement/Counseling 	10 10 10 10 10			
II.	RESEARCH AND CREATIVE WORK THIS YEAR		20		
	 Books Published Articles Published Published Book Reviews Creative Works Performance Research in Progress 	0-10 0-10 0-10 0-10 0-10			
III.	UNIVERSITY SERVICES THIS YEAR		10		
	 Standing Committees Sponsor Campus Organization(s) Consultant – University Recruiting Activities Faculty Senate or University Ad-Hoc Committees Special Assignment Curriculum Development 	0-10 0-10 0-05 0-03 0-03 0-03			

IV. PROFESSIONAL ACTIVITIES/ COMMUNITY SERVICES THIS YEAR

 Officer in National, Regional, Local Profes- 			
sional Organizations	0-10		
 Editorial Staff Profes- 			
sional Organizations	0-10		
 Presentation (Seminars, 	0.40		
Addresses, Recitals, etc.)	0-10		
 Presentation Othern Victors Destant 	0-10		
 Other Value Profes- sional Experiences 			
sional Experiences (Specify)	0-10		
 Non-Degree Study: 	0-10		
Travel, Workshop, etc.	0-03		
 Attending and Reporting on 			
Professional Meetings/			
Conferences	0-03		
 Community Activity 			
(Telethons, etc.)	0-03		
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GUIDELINES FOR GFPE FORM

- 1. This form should be used to evaluate full-time employees with faculty status only.
- 2. An up-to-date job description shared with the faculty member by the chairperson should be in the hands of the evaluator.
- 3. The Annual Report (form IF/SAR) of the faculty member should be in the hands of the evaluator prior to using this instrument.
- 4. A faculty member should be given a copy of his final evaluation after all signatures have been affixed.
- 5. If an individual disagrees with his/her evaluation, he may present his objections in writing to be placed in his personal file. If the faculty member has a grievance, he may petition the Judicial Affairs Committee of the Faculty Senate, which will respond within thirty (30) days after receipt of complaint.
- 6. A faculty member whose responsibilities are teaching and assignments other than teaching should be evaluated proportionally to the teaching and other responsibilities.
- 7. This form should be submitted to Human Resources by the last day of the spring semester. A copy of this form should be submitted to Academic Affairs by the last day of the spring semester. A copy of this form should be kept on file in the Chairman's Office and in the Dean's Office.