



## **MEMORANDUM OF UNDERSTANDING**

**Office of the District Attorney Third Judicial District, Grambling City Police Department, Lincoln Parish Sheriff's Department, Louisiana Tech University, Ruston Police Department and Grambling State University**

This working agreement is recognized as a cooperative, collaborative commitment between the Office of the District Attorney, Grambling City Police Department, Lincoln Parish Sheriff's Department, Louisiana Tech University, Ruston Police Department and Grambling State University to delineate responsibilities and share information related to sexually-oriented criminal offenses, and as proof of commitment as acknowledged by the signature of each agency's representative.

Act 172 of the 2015 Regular Session of the Louisiana Legislature requires that all public institutions of higher education enter into memorandum of agreement with local law enforcement agencies to clearly delineate the responsibilities and share information, in accordance with applicable state and federal confidentiality laws regarding sexually-oriented criminal offenses, including trends, occurring against students at institutions of higher education located in Lincoln Parish. Prior collaborations among the different agencies have, until this time, been informal and unwritten arrangements. With signature to this Memorandum of Understanding, all representatives are demonstrating a commitment to the requirements of Act 172.

### **The Office of the District Attorney Third Judicial District agrees to:**

Designate a liaison to serve and work with the Grambling City Police Department, Lincoln Parish Sheriff's Department, Louisiana Tech University, Ruston Police Department and Grambling State University:

- Maintain communication and contact with Grambling State University to the extent that they are able without hampering or jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist the Institution in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
- Notify the Institutions, to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused ;
- Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Assist in the development and implementation of training for the Institution for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;
- Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

**Louisiana Tech University agrees to:**

- Designate a liaison to serve as a contact person and work with the District Attorney's Office, Lincoln Parish Sheriff's Department, Grambling Police Department, Ruston Police Department and Grambling State University;
- Maintain communication and contact with Grambling State University to the extent that they are able without hampering or jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist the Institution in resolving sexually-oriented criminal offenses that may have occurred on their campuses or

involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;

- Notify the Institution, to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;
- Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Assist in the development and implementation of training for the Institution for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;
- Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding.

**Louisiana Tech University agrees to:**

- Designate a liaison to serve and work with the District Attorney's Office, Grambling Police Department, Lincoln Parish Sheriff's Office, Ruston Police Department and Grambling State University;
- Maintain communication and contact with the Grambling State University to the extent that they are able without hampering or jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist the Institution in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
- Notify the Institution, to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;

- Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Assist in the development and implementation of training for the for sharing information and conducting investigations into sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;
- Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding

**Ruston Police Department agrees to:**

- Designate a liaison to serve and work with the District Attorney's Office, Grambling Police Department, Lincoln Parish Sheriff's Office, Louisiana Tech University and Grambling State University;
- Maintain communication and contact with Grambling State University, to the extent that they are able without hampering or jeopardizing their own investigation to assist the Institution in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
- Notify the Institutions, to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;
- Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that

may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;

- Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;
- Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding
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- Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding

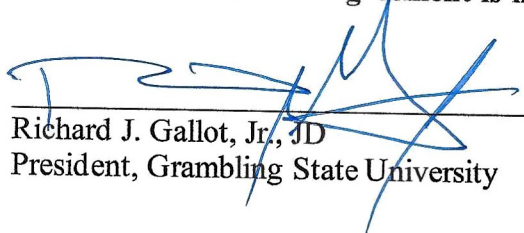
**Grambling State University agrees to:**

- Designate a liaison to serve and work with the Lincoln Parish District Attorney's Office, Grambling Police Department, Lincoln Parish Sheriff's Office, Louisiana Tech University and Ruston Police Department;
- Maintain communication and contact with Grambling State University, to the extent that they are able without hampering or jeopardizing their own investigation to assist the Institution in resolving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused and to promote the proper methods of preservation of evidence;
- Notify other Institutions, to the extent they are able with respect to any confidentiality requirements, of any report of a sexually oriented criminal offense that may have occurred on their campuses or involved a student as a victim or an accused;
- Coordinate investigations, to the extent that they are able without hampering or jeopardizing their own investigation, to assure that any reported incident involving sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;
- Assist in the development and implementation of training for the Institutions for sharing information and conducting investigations into sexually-oriented criminal offenses that


may have occurred on their campuses or involved a student as a victim or an accused is fully investigated;

- Share general information about sexually-oriented criminal offenses that may have occurred on their campuses or involved a student as a victim or an accused to improve campus safety;
- Develop and support the policies and procedures to establish and maintain the communication between all signatories to this Memorandum of Understanding


**This Memorandum of Agreement is hereby accepted and adopted by the following:**

  
Richard J. Gallot, Jr., JD  
President, Grambling State University


7-15-21  
Date

  
Jerry Melton  
Chief of Police, Grambling State University

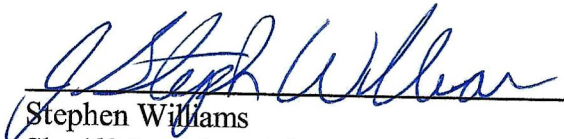
7-15-21  
Date

  
John F. Belton  
District Attorney, Third Judicial District


7-15-21  
Date

  
Tommy Clark  
Chief of Police, Grambling Police Department

7-15-21  
Date

  
Stephen Williams  
Sheriff, Louisiana Lincoln Parish Sheriff's Office

7-15-21  
Date

  
Randal Hermes  
Chief of Police, Louisiana Tech University

7-15-21  
Date

  
Steven Rogers  
Ruston Police Department

8-2-21  
Date